

# HERTSMERE ACADEMY OF DANCE & PERFORMING ARTS

## **\*CAST & PRINCIPALS \***

*Includes: Principal roles, Speaking parts, singing parts, non-speaking/singing parts, Chorus of characters who sing/dance/act.*

- Principal and Cast members must be able to attend **Saturday Rehearsals every week.**
- Principal roles maybe needed for extra rehearsals, so you must be flexible.
- All Cast members **MUST** be available to perform in **BOTH** shows.
- All students who attend Saturday mornings are guaranteed to be in the show providing the form & payment are received before the deadline.
- Performers need a folder & pencil with them at all times for words/scripts that they must learn.
- Performers will also need to put in adequate home practice to learn their roles.
- **Full Payment** along with your completed form **MUST** be paid in by the deadline or your place will be offered to someone on the waiting list.
- All Dress rehearsal dates and times will be put on the Inspiringherts Productions page.

## **Payment**

The full amount is £120 pp

This fee covers everything that your child will need to take part in the show including:

- The overheads occurred for the rehearsals/extra rehearsals during the show term.
- Costume rental for the whole show
  - not including dance shoes & undergarments or anything you can provide.
- A Qualified & Experienced Musical Director, Choreographer, Director and Drama Coach for rehearsals & during the show.
- Rental of a Theatre for the rehearsals and the show
- Lighting/Sound technicians
- Performance Rights & Royalties to perform the musical (legal requirement)
- Liability Insurance for those taking part. (Does not cover personal items)
- Scenery
- Prop rental/storage
- Full technical run through
- Scripts & scores as required

Cheques payable to HERTSMERE PERFORMING ARTS (Performers name on the back please)

## **Payment for Siblings - (Saturday Rehearsal Performers)**

Due to the costs involved in producing a quality show, involving prior payments towards overheads, we therefore are unable to offer any discounts. We do understand that this may amount to an immediate financial outlay in order to pay in advance for several children.

Therefore, we will however be happy to take a £20 non-refundable deposit for your second child by the deadline date, with the assurance of your commitment to continue to pay £10 weekly for 10 weeks until the total amount has been received. There will be no refunds.

For **MORE** than **TWO** siblings:

First child pays: £120

Second & Third child pays the total of £20 per week

Regretfully, if the weekly payments are not forthcoming, this may result in the child being refused to take any further part in this production.

## Attendance & Punctuality

Attendance by performers is crucial to putting on a successful show. As everyone will be working and relying on each other, we cannot have performers absent. In the unlikely event a performer will be absent from a rehearsal, please send us an email, 24 hours in advance.

We have the right to remove any performer from the show if they continue to miss rehearsals.

If you cannot continue in the show for any reason and will miss an unreasonable amount of rehearsals ie. due to injury or illness, for example, we may accept you into our next show and transfer your fees over. No refunds will be issued.

This will be entirely at the discretion of the Production management.

We must be notified immediately if a cast member has an illness/medical condition or injury. We then may require a Dr's certificate to allow the performer to continue. It will be at our discretion as to whether we can allow the performer to take further part due to their medical condition.

Performers must be ready to start rehearsals before the class time stated, as we need to begin promptly.

## Advertising

When you sign up to appear in the musical you are giving permission for us to use a professional video service and professional camera men to take photographs of cast members. These will be selected by the Director to be used in 'Inspiring Herts' advertisements. All performers must be aware that a theatre is a public domain and we cannot safeguard against or be held responsible for any unwanted/inappropriate images.

We do also hope that performers are excited by the idea of performing on stage and we ask that performers can help us to advertise the show by giving out flyers to Friends & Family.

It is strictly forbidden to take photographs or video the performance personally and you will be asked to leave the Theatre. It is illegal and you will also be breaking the Child Protection Act, our terms and conditions and the theatre rules too, because:

- 1) **The work is copyrighted** and you have not been given the rights to record the material, whereby WE have to pay just for the right to sell DVDs to you through a professional company.
- 2) Any Tom, Dick or Harry can buy a ticket to see the show, it is a **Public Theatre** and open to the **General Public**. So, would you really want a stranger video recording or taking pictures of your child? And then putting it up on Youtube or Facebook?
- 3) Recording or taking photographs of other children (even if they are in the background) without personally getting all of the parents consent prior to the event is breaking the Child Protection Act.

You may think this is fussy but the laws have been made for reasons we all hear about too frequently in the News! This is why Hertsmere Academy are obliged to use a professional to record the work and to take as many precautions possible to safeguard at the same time especially with so many children.

## Behaviour

Although we encourage all performers to enjoy themselves, we will expect disciplined behaviour & good manners. Performers should at all times follow the rules and guidelines set out for them for their own safety. Aggressive behaviour or misconduct from a performer or parent, posing a risk to themselves or others, will lead to immediate dismissal and no refund will be made.

## Insurance

Our Insurance covers the cast members alone, not any personal possessions. It is advised not to bring any valuables to rehearsals or to the show. As QUALIFIED and professional teachers at Hertsmere Academy we already adhere to our Academy code of conduct, health & safety policy and child protection policy but even to the best of our ability to protect all participants, we cannot be held responsible for accidents, injuries etc...

## Helping Backstage

Anyone who cannot take part in the production but who would love to be involved, we are happy to access you for backstage help or being part of the backstage crew. This is extremely valuable experience for any Performer. Please contact us for more information.

If you are a parent with a CRB check that can help us, please get in touch. If you are a parent of a child who is performing under the age of 6, you maybe required to help/supervise your child backstage during the show or find someone who can. Further information will be given to you.

**AUDITION FORM for INSPIRINGHERTS PRODUCTIONS SHOW**

AUDITIONING FOR:  PRINCIPAL       CAST       ACTING PART (only)

PERFORMERS NAME: ..... AGE:

PARENTS ADDRESS:.....  
.....

PARENTS CONTACT No/EMERGENCY:.....

EMAIL ADDRESS:

**(please write clearly as confirmation is sent via email)**

ANY MEDICAL CONDITIONS/INJURIES.....  
.....

DANCE STYLES LEARNT: (Dance Troop) .....  
.....

**MEASUREMENTS** (Inches/cm)

WAIST:

HIPS:

BUST/CHEST:

LEOTARD SIZE (IF KNOWN):

AVERAGE DRESS SIZE:

LENGTH FROM WAIST TO KNEE:

INSIDE LEG:

PAYMENT ENCLOSED: £  
(Payable to Hertsmere Performing Arts)

CASH/CHEQUE

I have read & understood all the information explained to me on the website &/or in writing about what is required for the show. I fully understand the Terms & Conditions set out for my child to take part in the show in regards to such subjects like rehearsal commitment, payment, advertising etc. I therefore give consent for my child to take part in the show.

Signature

Name

Date