

# Health & Safety Statement

At Hertsmere Academy of Dance & Performing Arts, the safety and well-being of our students, families, staff, and visitors is taken seriously. We aim to provide a positive and safe environment for all classes and activities.

We operate within hired venues. Responsibility for building maintenance, structural safety, utilities, and statutory checks (such as fire systems, electrical safety, and building compliance) remains with the venue owner or operator. Our responsibility is to use the space appropriately and to manage our activities safely within it.

## Our Approach

We take reasonable and practical steps to promote safety, including:

- Using studios and spaces in a sensible and appropriate way
- Carrying out visual checks of the teaching area before use
- Using equipment, props, and apparatus appropriately
- Ensuring classes are supervised by qualified and experienced teachers
- Planning age-appropriate and level-appropriate activities
- Encouraging safe dance practice and physical awareness

## Fire & Emergency Procedures

- Fire procedures follow the venue's established emergency plan
- Fire exits and escape routes will be pointed out where appropriate
- In the event of an evacuation, students will be guided by staff to the designated assembly point
- Registers will be checked where possible to ensure all students are accounted for
- Parents and guardians are asked to collect children only when it is safe to do so

## Accidents, Injuries & Illness

Dance and performance activities carry an element of physical risk. While we take reasonable steps to reduce risk, minor injuries can occasionally occur.

- Any accident or injury will be dealt with as appropriately as possible at the time
- First aid will be given where required and within staff capability
- Parents or guardians will be informed of any significant injury or concern
- Accident records will be kept where appropriate
- Students should not attend class if they are unwell or injured in a way that could worsen through participation. Where necessary, we may request a medical certificate or written confirmation from a UK medical professional before a student returns to full activity.

## **Responsibilities of Students & Families**

To support a safe environment, families and students are expected to:

- Follow instructions given by staff
- Wear suitable clothing and footwear for classes
- Inform us of any medical conditions, injuries, or additional needs
- Act respectfully and safely towards others
- Arrive and leave venues in a safe and considerate manner
- Ensure that if a student has been unwell or injured, they provide a medical certificate or confirmation if requested, before returning to class

This statement works alongside our Terms & Conditions and other policies and will be reviewed periodically to ensure it remains suitable for our activities.