

HERTSMERE ACADEMY OF DANCE & PERFORMING ARTS

Show Terms & Conditions

Thank you for signing up to take part in our production! By submitting your **Commitment Form**, you have agreed to the following **Show Terms & Conditions**, which ensure a safe, professional, and enjoyable experience for all involved. Please read the below carefully as they form part of your agreement with us.

1. Participation & Commitment

- By submitting the Commitment Form, you have confirmed your child's participation in the show and accepted the responsibilities that come with it.
- Full attendance is expected for all relevant classes, rehearsals, and performances.
- Participants must practice at home to learn scripts, songs, and dances confidently.
- Performers should be available before and after show times for sound checks, photos, and extra rehearsals.

2. Payment

- A non-refundable show fee covers costs including theatre hire, licensing, staff, insurance, T-shirts, costume rental, and production materials.
- Regular class term fees must also be paid in full to remain in the show.
- All payments are final due to advance costs incurred.
- No sibling discounts, but payment plans are available with a £25 non-refundable deposit per additional child.

3. Absence

- Consistent attendance is vital. Repeated absences or lateness may lead to removal without refund.
- Notify us at least 24 hours in advance of any unavoidable absence.
- All injuries or health concerns must be reported immediately. A doctor's note may be required.

4. Costumes

- Costumes are hired unless otherwise stated. Participants are fully responsible for their care and return.
- Costumes must not be worn outside or during meals. A dressing gown should be brought to protect costumes backstage.
- Lost or damaged items will incur the full replacement cost. All costumes must be returned as issued, including hangers and bags.

5. Hair & Make-up

- A styling guide will be provided. Hair and make-up are important for stage presence and visual impact.

6. Tickets

- Tickets are sold via an independent Box Office on a first-come basis.
- We are not responsible for Box Office operations or ticket availability.
- Performers remain backstage for the entire show for safeguarding reasons—no early collection.

7. Backstage Rules

- No jewellery (including earrings), no personal photography/filming, and any phones or devices must be completely switched off backstage.
- Only DBS-checked volunteers may assist backstage.

8. Photography & Filming

- Professional video and photography services will be used. You have consented to this use in promotional material by joining the show.
- Personal filming or photography during the show is strictly prohibited due to copyright & safeguarding laws.

9. Behaviour & Conduct

- Respectful, responsible behaviour is expected at all times from performers, volunteers, and parents. Misconduct may result in removal from the show without refund.

10. Personal Belongings & Welfare

- We are not liable for lost property—please leave valuables at home.
- Medication for life-threatening conditions must be handed to staff prior to rehearsals or shows.

11. Agreement

By completing and submitting the **Commitment Form**, you have agreed to these Show Terms & Conditions. They exist to support the well-being, safety, and success of all involved and are in line with Hertsmere Academy's core policies.

We're looking forward to an amazing show experience with you!

If you have any questions, please don't hesitate to reach out to us directly.